# CERTIFIED STATEMENT OF GRADES 2025-2026

**PLEASE NOTE**: every page of this documents needs to bear the official school stamp

## General information

|  |  |
| --- | --- |
| Name of the applicant |  |
| Date of birth of the applicant | dd – mm – yy |
| Name of secondary school |  |
| Name of secondary school diploma\* |  |
| Country of secondary school |  |
|  |  |
| Signature of applicant |  |
| Date |  |

[\*] *Please indicate the name of your (to be obtained) diploma in its original language*

## Study level mathematics

Please indicate the type of education that is applicable:

|  |  |  |
| --- | --- | --- |
| **Netherlands**  Please use the ***Cijferlijst decentrale selectie*** | **Germany**  □ Leistungskurs maths  □ Grundkurs maths in Abitur  □ Grundkurs maths not in Abitur  □ Undifferentiated (as BaWü)  □ Other\* | **Belgium**  □ 6+ hours maths per week  □ 4-5 hours maths per week  □ 3 hours maths per week  □ Other\* |
| **France**  □ Bacc. Série S  □ Bacc. Série ES  □ Other\* | **France (new)**  □ Math. expertes in year 12 (9h)  □ Math. spécialité in year 12 (6h)  □ Math. complémentaires in year 12 (3h)  □ Other\* | **UK**  □ GCE A level  □ GCE AS level in maths  □ GSCE level in maths  □ Other\* |
| **International Baccalaureate**  □ Further Math  □ Math HL  □ Math SL | **International Baccalaureate (new)**  □ Mathematics Analysis and Approaches HL  □ Mathematics Analysis and Approaches SL  □ Math SL | **Other**  □ 6+ hours maths per week  □ 4-5 hours maths per week  □ 3 hours maths per week  □ Other\* |

\* If you indicated your type of education as ‘Other’, please specify your type of education below:

…………………………………………

## Grading scheme

Please indicate the grading scheme that is applicable to your education:

□ 0/1 to **100** □ 2 to **12**

□ 0/1 to **60** □ 2 to **6**

□ 0/1 to **20** □ 6 to **1**

□ 0/1 to **15** □ F to **A+**

□ 0/1 to **10** □ F to **A**

□ 0/1 to **7** □ U to **A\***

□ 0/1 to **6** □ Other\*

[\*] In case you have indicated your grading scheme as ‘Other’, please specify your grading scheme below (lowest grade to highest grade):

…………………………………………

Please indicate the minimum grade to pass a course in your grading scheme:

…………………………………………

## Grades

Please indicate your **final grade** for your **penultimate year (the year before the final year)** of secondary school for the following subjects:

|  |  |
| --- | --- |
| **Subject** | **Grade** |
| Mathematics |  |
| Native language1 |  |
| English2 |  |

*[1] Native language: Only fill in if the applicant’s native language is taught in the penultimate year of secondary school*

*[2] English: Only fill in if English is taught* ***as a foreign language*** *in the penultimate year of secondary school*

Please tick the following boxes if applicable (leave empty if not applicable):

□ Applicant’s native language is English

□ Applicant’s native language is not English, but English is taught as the primary language/language of instruction (not as a foreign language) in secondary school

## Note for the school representatives – does not have to be included in the uploaded version

Since we use this form in our assessment procedures for the bachelor’s programme in ***International Business,*** it is very important that we get reliable data from our applicants. That is why we ask them to have this document certified by a school representative and to add an official list of grades from the secondary school they attend(ed). We understand that it can be difficult to fill this out without additional information, so please find below a clarification of this form.

The Certified Statement of Grades is meant as a form to standardise grades. It allows us to measure grades in a universal way and as a result compare applicants coming from different parts of the world where schools might use grading systems that differ from ours. Furthermore, applicants can be in different phases of their education i.e. in their final year of high school, taking a gap year, started a bachelor’s programme already, etc. To take this difference in study phase into consideration, we have decided to use the final grades from **the year before the final year** of secondary school education. Please note that it is not possible to use the grades from the diploma or the final year.

In case of questions, please contact the SBE Admissions Office via:

[ibadmissions-sbe@maastrichtuniversity.nl](mailto:ibadmissions-sbe@maastrichtuniversity.nl)